

# CJ Paint Spraying Ltd

## Environmental Policy

This is the environmental policy of CJ Paint Spraying Ltd and any sub-contractors working with for us.

**CJ Paint Spraying Ltd** recognises that it has a responsibility to the environment beyond legal and regularity requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods. We will encourage customers, suppliers and other stakeholders to do the same.

### Responsibility

**CJ Paint Spraying Ltd** is responsible for ensuring that this environmental policy is implemented, however, all employees have a responsibility in their area to ensure that the aims and objectives of this policy are met.

### Policy aims

We endeavour to:

- Comply with all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.
- Increase employee awareness.

### Paper

We will:

- Reuse and recycle all paper where possible.

### Energy and water

We will seek to:

- Switch off lights and electrical equipment when not in use.
- Take energy consumption and efficiency of new products into account when purchasing them.

### Transportation

We will:

- Reduce the need to travel, restricting to necessity trips only.
- Favour green vehicles and maintain them rigorously to ensure ongoing efficiency.
- Travel all employees in one vehicle where possible.

### Maintenance and cleaning

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We will:

Use cleaning materials that are as environmentally friendly as possible.

Only use licensed and appropriate organisations to dispose of waste.

Use appropriate methods of containing and carrying fuel and oils to and from sites.

Endeavour to carry all appropriate equipment to ensure no spills are made or the equipment to clear up in the event of a spill is provided.

## **Monitoring and improvement**

We will:

Comply with all relevant regulatory requirements.

Continually improve and monitor environmental performance.

Continually improve and reduce environmental impacts.

Incorporate environmental factors into business decisions.

Review this policy and any related business issues at weekly management meetings.

## **Culture**

We will:

Update this policy at least once annually in consultation with staff and other stakeholders where necessary.

Provide staff with relevant environmental training.

Work with our suppliers, contractors and sub-contractors to improve their environmental performance.

Use local labour and materials where available to reduce CO<sub>2</sub> and help the community.

## **Waste management**

We will:

Use local companies, contractors to remove all waste materials from our sites.

Recycle all materials where possible.

Work with contractors, sub-contractors to provide training where possible to ensure waste is segregated and organized in the appropriate manner prior to leaving site.

This policy will be followed and implemented by the managing Director and all contractors, sub-contractors working on this and all sites.

## **Competence and Training**

The company will ensure that employees possess the appropriate level of competence dependent on their role within the organization.

This will be achieved through a combination of appropriate recruitment, training, selection and development of individuals, backed by advisory support. The specific training needs of individuals will be identified in the following ways:

Performance development appraisals for all staff

Environmental monitoring

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Recommendations arising from audits and inspections

Management is responsible for assessing and meeting the training needs of our staff. The company management will assist in carrying out these tasks and in compiling environmental training as required.

## Communication and consultation

The company will create and sustain an awareness of the importance of environmental issues by the use of written, verbal and visual communication. These may include: -

- Leadership meetings
- Formal and Informal environmental training
- Consultation with environmental specialists
- Periodical Health, Safety & Environmental, communication of briefings, bulletins, alerts, toolbox talks and guidance notes to relevant employees
- Periodical Health, Safety and Environment team meetings.
- Team briefing cascades incorporating environmental information
- Themed Health, Safety and Environmental posters and notices

For construction projects, the company will contribute where required with the site environmental file, by providing all relevant documents and information. A site environmental file may contain the following information where relevant:

Aspects and impacts Aspect assessment/Environmental Risk task worksheet

- Waste management records Site waste management plan records
- Waste transfer/consignment notes Waste carriers' registration certificates Permits/exemptions
- Water management records
- Permit to work with groundwater trade effluent and over pumping (permit to pump)
- Discharge / abstraction consents (evidence of duty of care)
- Discharge records
- Miscellaneous environmental records Contractor method statements/environmental management plans
- Other consents
- Other environmental information supplied
- Environmental correspondence

Energy use

Energy wastage should be minimized as far as possible. Staff should support this objective by:

- Making sure that lights are not left on at night
- Turning off computers and monitors at the end of the working day
- Turning off lights in offices where natural light is adequate
- Not making excessive use of air conditioning or heating units

The Company will strive to reduce energy wastage and the environmental impact of energy use by:

- Considering the use of renewable or sustainable energy sources
- Buying energy-efficient equipment when older equipment is retired
- Ensuring that Company premises are well insulated and energy efficient

## Recycling and re-using

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The Company will promote the recycling or re-use of waste materials, by-products or equipment wherever possible.

The Company is committed to recycling products wherever this is viable. Paper, cardboard, and ink and toner cartridges should all be recycled. Other items may be recycled subject to the availability of recycling services.

The Company expects staff to use recycling bins where these are provided for this purpose.

When the Company retires any old equipment, it will consider whether the equipment or its components can be sold or donated to interested parties rather than being disposed of.

## **Suppliers and products**

The Company will consider the environmental impact of all products and suppliers which it uses. The Company will periodically consider whether there is a viable alternative which is more environmentally friendly.

## **Policy Review**

This policy will be reviewed annually or when significant changes are identified as to the way in which environmental issues are managed.

Chris Graham

*Chris Graham*

Director – CJ Paint Spraying Ltd

Date – 31/03/2024